

ALSAGER TOWN COUNCIL

**FINANCE AND GENERAL PURPOSE COMMITTEE**

MEETING HELD IN THE ALSAGER INSTITUTE  
ON TUESDAY 2<sup>nd</sup> MARCH 2010

Present: Councillor W H Stevenson (Chairman)

Councillor C V Burgess  
Councillor Mrs M Camm  
Councillor W Howell  
Councillor S Roberson  
Councillor A Snape

Mr. T Fitton (Town Clerk)  
Mrs C Jennings (Assistant Town Clerk)

10/12 Apologies for Absence

Apologies for absence were received from Councillors Mrs J Burgess and D I Hough

10/13 Minutes of the Meeting – 19<sup>th</sup> January 2010

Resolved: That, the Minutes of the Meeting of the Finance and General Purpose Committee held on 19<sup>th</sup> January 2010 be approved as a correct record and signed by the Chairman.

10/14 Public Participation Period

There were no matters raised by members of the public.

10/15 IT Provision

The Assistant Town Clerk gave an up to date report on the progress on the transfer of the IT Service Provision to Prism.

It was reported that transfer of had been completed with email and website running successfully and the re-cabling work had been completed today.

Resolved: That, the report be received and noted.

10/16 Accountancy Services

The Town Clerk reported on the meetings with Marshall & Co Alsager, the service provider, regarding the provision of accountancy services from 1<sup>st</sup> April 2010.

The purchase and installation of the Sage Accountancy package would be undertaken in March 2010 as a cost of £600, and then the relevant accounting information would be transferred in preparation for the start of the new financial year.

Resolved: a) That, the report be received and noted.  
b) That, the purchase of the license for the Sage Accountancy package to the sum of £600 be authorised.

10/17 Installation of the new kitchen at Alsager Institute

It was noted that the expenditure on the new kitchen recently completed at the Institute had been included in the Town Council's Budget for 2009/10.

The Budget for the replacement kitchen was £3000 and the actual cost would be £1650 (approx).

Resolved: That, the Town Council donates the new kitchen as a gift to the patrons of the Institute.

10/18 Accounts for Authorisation

Resolved: That, the report be received, the income noted and the payments authorised. (Appendix A)

10/19 Budget Monitoring Statement to 31<sup>st</sup> March 2010

Resolved: That, the Budget Monitoring Statement of estimated income and expenditure to 31<sup>st</sup> March 2010 be received and noted.

10/20 Petty Cash

Resolved: That, from 1<sup>st</sup> April 2010 the Town Clerk be given authority to set up a Petty Cash Account with an imprest of £300.

10/21 Long Term Financial Strategy

The Chairman referred to the Joint Criteria Decision Paper on the General Reserves and Earmarked Reserves and containing a schedule showing the Town Council's total estimated balance at 31<sup>st</sup> March 2010. (Appendix B)

The Paper set out the imminent possible demands on future budgets which could involve the Town Council considering the level of the Town Council's Precept that the people of Alsager could afford in future years.

Resolved: a) That, the report be received and noted.

b) That an Earmarked Reserves Report be added to the Quarterly Budget Monitoring Statement.

10/22 Alsager Music Festival

Further to Min 10/32 of the Meeting of the Town Council held on 23<sup>rd</sup> February 2010, the Committee considered a request from Daniel Keen KW Promotions for financial support towards the funding of a Music Festival in Alsager.

Resolved: That, although the Town Council welcome the venture for Alsager, the application for sponsorship of the event be sympathetically refused by reason that the Town Council have no statutory powers to give grants to private companies to fund events. However, as stated in the correspondence that it is the company's intention to obtain charitable status, then at that time the Town Council would consider a formal Grant Application towards the cost of funding future events.

10/23 Exclusion of Press and Public

Resolved: That, in accordance with the Public Bodies Admissions to Meetings Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that they could involve the likely disclosure of private and confidential information.

10/24 Civic Ball 2010 – Over Easy Duo

Arising from the cancellation of the Civic Ball 2010, the Committee considered the payment of the fee for the band engaged to perform at this years Civic Ball.

Resolved: That, the cancellation fee of £300 be agreed and met from Civic Hospitality

The meeting commenced at 7.30pm and concluded at 8.15pm.

Councillor W H Stevenson  
Chairman