

PRIVATE & CONFIDENTIAL



ALSAGER TOWN COUNCIL

BUDGET

2012/13

**T. FITTON
TOWN CLERK/RESPONSIBLE OFFICER**

**COUNCILLOR R TYSON
CHAIRMAN: ALSAGER TOWN COUNCIL**

**COUNCILLOR W STEVENSON
CHAIRMAN: FINANCE & GENERAL PURPOSE COMMITTEE**

DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL

Budget Item:	2011/12 Budget	2011/12 Actual To Date	2011/12 Estimated To 31/3/12	2012/13 DRAFT Budget	2012/13 TOWN COUNCIL BUDGET ONLY
Salaries	45,592.00	11,272.98	48,512.00	77,043.00	46903.00
National Insurance	3,250.00	825.09	3,600.00	7,600.00	5100.00
Car Allowances	1,836.00	448.12	1,700.00	1,700.00	1700.00
Staffing Costs Sub Total	50,678.00	12,546.19	53,812.00	86,343.00	53703.00
Chairmans Allowance	1,555.00	1,015.00	1,555.00	1,555.00	1,555.00
Civic Hospitality	2,350.00	2.98	2,350.00	2,350.00	2,350.00
Vice Chairmans Expenses	120.00	-	-	-	-
Chairman/Vice Chairman Sub Total	4,025.00	1,017.98	3,905.00	3,905.00	3,905.00
Photocopying	5,750.00	1,074.25	4,200.00	4,500.00	4,500.00
Stationery, IT etc	6,000.00	1,350.06	6,000.00	6,000.00	6,000.00
Postage	650.00	30.00	750.00	800.00	800.00
Telephone Charges	1,000.00	70.00	900.00	900.00	600.00
Insurances	2,800.00	2,769.70	2,770.00	2,908.00	2,800.00
Audit Fees	1,500.00	585.00	1,245.00	1,470.00	1,245.00
Contribution to Institute for Council Meetings	4,370.00	-	4,370.00	2,240.00	2,240.00
Offices etc	14,500.00	356.91	9,000.00	21,000.00	14,500.00
Publicity	1,200.00	420.00	1,000.00	1,200.00	1,200.00
Accountancy	5,350.00	1,378.40	4,400.00	6,500.00	6,500.00
Payroll Service	-	-	250.00	270.00	270.00
Bank Charges	-	20.48	-	-	-
Repairs to chairmans office	-	40.00	40.00	-	-
Administration Costs Sub Total	43,120.00	8,094.80	34,925.00	47,788.00	40,655.00
TOTAL TOWN COUNCIL RUNNING COSTS	97,823.00	21,658.97	92,642.00	138,036.00	98,263.00
Grants/Donations/Subs (Section 137 & 142)	23,405.00	12,309.90	22,000.00	24,075.00	24,075.00
Includes					
Christmas Lights	2,835.00	-	2,835.00	2,835.00	2,835.00
Christmas Market	3,350.00	-	3,350.00	3,350.00	3,350.00
Alsager in Bloom	2,100.00	-	2,100.00	2,100.00	2,100.00
Special Items:					
Police Community Support Officers	17,700.00	-	17,700.00	17,700.00	17,700.00
Alsager Partnership	30,000.00	9,820.00	22,000.00	30,000.00	30,000.00
Activities for Young People	1,000.00	-	1,000.00	1,000.00	1,000.00
Staff Training	2,000.00	-	-	2,000.00	2,000.00
Member Training	-	-	-	2,000.00	NIL
Total of Special Items	50,700.00	9,820.00	40,700.00	52,700.00	50,700.00
Northolme Gardens	-	-	2,000.00	-	-
Leasing of 3 Lawton Road building	10,000.00	-	-	-	-
Professional Services (Personnel Committee)	2,000.00	-	1,700.00	2,000.00	2,000.00
Milton Park (Phase 4) Further Improvements	10,000.00	-	10,000.00	-	-
Provision for Litigation Costs (Personnel Committee)	1,000.00	-	-	-	-
Milton Park - Planting & Signing	1,000.00	-	1,000.00	1,000.00	1,000.00
Consultancy Fees	-	3,079.80	5,000.00	5,000.00	5,000.00
Total Special Projects	24,000.00	3,079.80	19,700.00	8,000.00	8,000.00
Level of balances	5,000.00	-	5,000.00	5,000.00	5,000.00
OVERALL EXPENDITURE/BUDGET	200,928.00	46,868.67	180,042.00	227,811.00	186,038.00
INCOME	-	151.22	220.00	-	-
PRECEPT	-	100,000.00	200,000.00	-	200,000.00
	-	100,151.22	200,220.00	-	200,000.00

**DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL**

Alsager Civic Centre

Proposed Financial Position under ATC Management

Profit And Loss

	Apr 12 - Sep 12 Budget £	Oct 12 - Mar 13 Budget £	Year - 12/13 Budget £	Revised Budget Forecast 12/13 £
Sales				
Bar Sales	12750	6875	19625	19625
Letting Fees	27900	31000	58900	52000
Total Sales	40,650	37,875	78,525	71,625
Direct Costs				
Bar Staff	3187	1719	4906	4906
Bar Purchases	5355	2888	8243	8243
Depreciation				
Fixtures and Fittings	1250	1250	2500	2500
ICT System	625	625	1250	2000
Total Depreciation	1,875	1,875	3,750	4,500
Total Direct Costs	10,417	6,482	16,899	17,649
Gross Profit	30,233	31,393	61,626	53,976
EMPLOYEE COSTS				
Staff Salaries	21600	21600	43200	43200
Staff Pensions	3000	3000	6000	6000
Staff Training	150	150	300	300
Total EMPLOYEE COSTS	24,750	24,750	49,500	49,500
SUPPLIES AND SERVICES				
Printing and Stationery	150	150	300	1500
Photocopying and Computer Consumables	150	150	300	1000
Postage	120	120	240	1000
Telephone and Broadband	600	600	1200	1200
Performance Fees & Licences	600	600	1200	1200
Trade Refuse, Litter Collection, Gulley Cleaning etc	1050	1050	2100	2100
Public and Employer's Liability Insurance	1500	1500	3000	3000
Accountancy and Payroll	2250	2250	4500	4500
Audit Fees	600	600	1200	1200
Promotion and Marketing	1200	1200	2400	2400
Health and Safety	600	600	1200	1200
Grounds Maintenance	450	450	900	900
Alsager Town Council	5100	5100	10200	NIL
Cleaning Materials	300	300	600	1000
Uniforms	-	-	-	500
Total SUPPLIES AND SERVICES	14,670	14,670	29,340	22,700
PREMISES COSTS				
Repairs and Maintenance	2550	2550	5100	5100
Lease/Licence Costs	510	510	1020	NIL
Heat and Light	6390	6390	12780	15080
Rates	4500	4500	9000	8500
Water and Sewerage Costs	2550	2550	5100	3850
Premises Insurance	2550	2550	5100	2500
Public Works Loan Board	9528	9528	19056	NIL
Total PREMISES COSTS	28,578	28,578	57,156	35,030
Operating Loss	(37,765)	(36,605)	(74,370)	(53,254)

**DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL**

PUBLIC CONVENIENCES CREWE ROAD, ALSAGER

	<u>CEC 2011/12</u>	<u>ATC 2012/13</u>
Expenditure		
Employees		
Salaries & Wages based on £10 per hour	6,190.00	7,280.00
Premises		
NDR	1,071.00	1,071.00
Supplies	1,600.00	1,600.00
Water and Electricity	9,000.00	7,000.00
R & M and Insurance	1,427.00	3,000.00
Total Expenditure	<u>19,288.00</u>	<u>19,951.00</u>
Total Income	NIL	NIL
Total Budget	19,288.00	19,951.00

**DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL**

ALSAGER MARKET

	<u>CEC</u> <u>2011/12</u>	<u>ATC</u> <u>2012/13</u>
Expenditure		
Employees	7,000.00	8,000.00
Refuse Collection (SITA)	1,606.00	1,606.00
Transport	160.00	160.00
Supplies/Services	852.00	852.00
Market Stall Equipment etc	1,500.00	-
Total Expenditure	<u><u>11,118.00</u></u>	<u><u>10,618.00</u></u>
Income Rent including latest rent increase	10,000.00	10,000.00
NET OPERATING LOSS	<u><u>1,118.00</u></u>	<u><u>618.00</u></u>

**DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL**

ALSAGER ALLOTMENTS

	<u>CEC 2011/12</u>	<u>ATC 2012/13</u>
Expenditure		
Employees	-	-
Water/Sewerage	2,213.00	2,220.00
R & M and Insurance	40.00	293.00
Total Expenditure	<u>2,253.00</u>	<u>2,513.00</u>
Income	2,405.00	2,513.00
NET OPERATING LOSS/INCOME	<u>- 152.00</u>	<u>NIL</u>

**DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL**

ALSAGER CIVIC OFFICES

**ATC
BUDGET
2012/13**

Expenditure

R & M and Annual Inspection Certificates	6,000.00
Gas	8,000.00
Electricity	5,500.00
NDR	6,000.00
Water	4,000.00
Cleaning Contract	2,000.00
Window Cleaning	500.00
Insurance - premiums	1,500.00
Telephone	1,500.00
I.T.	1,000.00

Gross Expenditure **36,000.00**

Budget 2012/13 **21,000.00**
15,000.00

Budget 2011/12 **10,000.00**

Net Operating Loss **5,000**

DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL

Non-Committed Projects

<u>Project</u>	<u>Amount</u>
Town Handyman Services	Nil
Institute Funding	£2,000
War Memorial Maintenance	£2,500
Christmas Tree and Lights	£500

DRAFT BUDGET 2012/13
ALSAGER TOWN COUNCIL
BUDGET SUMMARY 2012/13

<u>Service Head</u>	<u>2012/13</u>
Town Council	227811
Civic Hall	53254
Public Conveniences	19951
Alsager Market	618
Allotments	0
Civic Offices, 3 Lawton road	5000
Total	<u>306634</u>

Recommendations from F&GP Cttee 15/11/2011

Less Reductions in Expenditure:-

Transitional Funding from CEC	£30,000	
Outturn 2011/12	£10,000	
Alsager Partnership	£8,000	
Salaries Budget	<u>£6,000</u>	<u>£54,000</u>
		<u>£252,634</u>

Add Additional Expenditure

War Memorial	£2,500	
Institute - contingency	£2,000	
Christmas Tree and Lights	£500	
Increase contingency from £5000 to £15000	<u>£10,000</u>	£15,000

TOTAL BUDGET		<u><u>£267,634</u></u>
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PRECEPT 2012/13		£270,000
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Band 'D' Equivalent	$£270,000 \div £4548.24 =$	<u>P.A.</u> £59.36	<u>P.W.</u> £1.14
Current Budget	$£200000 \div £4535.98 =$	£44.09	£0.85
Increase for Band D property		<u>£15.27</u>	<u>£0.29</u>