

ALSAGER TOWN COUNCIL
PLANNING ENVIRONMENT AND COMMUNITY COMMITTEE
TERMS OF REFERENCE

14 Members of the Authority		Quorum: 4
Function of Planning Committee		Delegation of function
Planning and Development Control		
1	To make observations on all Cheshire East Borough Council Planning Applications in the Alsager area; listed building applications; Conservation area consents; Certificates of Existing or Proposed Lawful User or Development; Display of Advertisement Regulations; and Development involving telecommunications, including prior notification determinations.	Committee
2	Referring any Planning enforcement issue to the Borough Councils.	Town Clerk
3	To comment on Tree Preservation applications or the making of Orders in the Alsager area.	Committee
4	To make observations on key strategic Planning consultation documents e.g. Local Plan from Borough, regional or national bodies.	To recommend to Council Lesser Strategic Documents Committee
5	To make observations at the time of planning appeals and authorise witnesses on behalf of the Council.	Committee
6	To make observations on Hazardous Substance applications.	Committee
7	Responding to consultations from adjoining authorities outside of Cheshire East Borough.	Committee
8	Making observations on applications for amendment to planning and other related consents previously granted by any authority.	Committee
9	Making observations on applications and other actions in relation to hedge rows.	Committee
10	Making observations on applications and other matters under the Licencing legislation.	Committee
11	Making observations on Street naming or numbering.	Committee
12	Making observations on highway or transportation matters.	Committee
13	Consent for ending maintenance at public expense or stopping up or diversion of highway.	Committee
14	Power to complain to Highway authority as to unlawful stopping up or obstruction of highway or unlawful encroachment on roadside wastes.	Committee
15	Making observations on any matter relating to gaming or gambling.	Committee
16	Making observations on the provision & control of street lighting	Committee
17	To Liaise with Cheshire East Borough Council on any matter relating to building control.	Committee in normal circumstances Town Clerk in the case of an emergency.
18	To facilitate the Neighbourhood Plan Process & advise Council	Committee following representations from Finance, Policy & Governance Committee.
Community Engagement		
1	<ol style="list-style-type: none"> 1. To promote the social wellbeing of the Town and power of general competence. 2. To support the development of the Town Strategy and Local Strategic Partnership 3. To facilitate and support local community and voluntary organisations. 	<p>Committee within policy and budget.</p> <p>Committee within policy and budget.</p> <p>Grants to Finance Committee</p>

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 PLANNING ENVIRONMENT AND COMMUNITY COMMITTEE
 TERMS OF REFERENCE

	<p>4. To maximise the benefit to the Town of external funding directly or in partnership.</p> <p>5. To promote social inclusion with the communities.</p> <p>6. To promote Fair Trade in the Town and Town Centre Management.</p> <p>7. To lead on market town initiatives.</p> <p>8. To agree project funding applications.</p> <p>9. Support a CAB in the Town</p>	<p>Promotions and other support to Committee/Town Clerk in accordance with policy.</p> <p>Committee within policy and budget</p> <p>Committee</p> <p>Committee within policy and budget</p> <p>Committee</p> <p>Committee In urgent case the Town Clerk in consultation with the Chairman, Vice Chairman of Finance Committee and another Councillor.</p> <p>Grants to Finance Committee</p> <p>Committee with Policy and Budget</p>
Community Safety		
2	<p>1. Power to install and maintain equipment for detection and prevention of crime, Local Government and Rating Act 1997, S31.</p> <p>2. To support initiatives of the Community Safety Partnership.</p> <p>3. To lobby for road safety improvement schemes.</p> <p>4. To liaise with the Police & Crime Commissioner , Constabulary and Fire Authority.</p> <p>5. To contribute towards CEC CCTV in Alsager and receive quarterly reports.</p>	<p>Committee for strategic overview Town clerk for operational management</p> <p>Committee/Town Clerk in accordance with Council direction.</p> <p>Committee</p> <p>Committee</p> <p>Committee to recommend terms to Council Town Clerk to monitor</p>
Environment		
3	<p>1. To promote the environmental wellbeing of the Town.</p> <p>2. Conservations of the built and natural environment.</p> <p>3. To deal with issues involving ancient monuments and areas of archaeological interest.</p> <p>4. To promote floral and planting initiatives.</p>	<p>Committee within policy and budget Strategic overview to Committee. Operational Management to Town Clerk Strategic overview to Committee</p> <p>Strategic overview to Committee Operational Management to Town Clerk</p> <p>Committee within policy and budget</p>

ALSAGER TOWN COUNCIL
 PLANNING ENVIRONMENT AND COMMUNITY COMMITTEE
 TERMS OF REFERENCE

	<ol style="list-style-type: none"> 5. To protect and preserve local heritage 6. To approve and action Environmental audits. 7. To promote environmental awareness. 	<p>Committee within policy and budget</p> <p>Committee within budget Town Clerk to initiate audit</p> <p>Committee to approve programme within budget</p>
Environment and Public Health		
4	<ol style="list-style-type: none"> 1. Power to utilise well, spring or stream to provide facilities for water supply. Public Health Act 1936, S125 2. Power to deal with ponds and ditches. Public Health Act 1936, S260 3. To liaise with the relevant authorities in cases on public health/environmental nuisance, drainage matter, pollution, animal welfare issues. 4. To make observations on any public health/environmental licence or registration application (other than under the Licensing Act) 5. Waste and Recycling 	<p>Strategic overview to Committee Operational management to Town Clerk</p> <p>Power to Committee</p> <p>Petitions to Committee Town Clerk in other Cases</p> <p>Committee</p> <p>Strategic overview to Committee Operational management to Town Clerk</p>
Personal Health		
5	<ol style="list-style-type: none"> 1. To work with partner organisations to improve the health of people in the Town. 2. To improve access to services which can contribute to health 3. To promote healthy living 4. Contribute to the development of and coordination of NHS services. 	<p>Committee for strategic overview Town Clerk for Operational Management</p> <p>Committee for strategic overview Town Clerk for Operational Management</p> <p>Committee for strategic overview Town Clerk for Operational Management</p> <p>Committee for strategic overview Town Clerk for Operational Management</p>
Young People		
6	<ol style="list-style-type: none"> 1. Support for public and community services 2. Coordinate the involvement of young people in decision making. 3. Support to young people in their communities. 	<p>Committee within policy and budget</p> <p>Committee within policy and budget</p> <p>Committee within policy and budget</p>
Housing		
7	<ol style="list-style-type: none"> 1. To lobby for sufficient variety housing 2. To support home safety initiatives in the Town. 	<p>Committee within policy and budget</p> <p>Committee within policy and budget</p>

ALSAGER TOWN COUNCIL
 PLANNING ENVIRONMENT AND COMMUNITY COMMITTEE
 TERMS OF REFERENCE

Economic Wellbeing and Tourism		
8	<ol style="list-style-type: none"> 1. To promote the economic wellbeing of the Town through partnership with the business and community sectors. 2. To promote tourism within the Town. 3. Power to encourage visitors and provide conference and other facilities. 4. To promote regeneration in the Town. 5. To lobby for sufficient high quality employment sites in the Town and support initiatives promoting inward investment. 6. To support skills and training for local businesses. 7. Provision, directly or indirectly, of public events including Christmas Lights/Events/Christmas Tree, Big Switch On. 	<p>Committee within policy and budget</p> <p>Committee within policy and budget</p> <p>Committee within policy and budget</p> <p>Committee within policy and budget</p> <p>Committee in conjunction with planning committee.</p> <p>Committee within policy and budget</p> <p>Committee within budget Grants to Finance Committee</p>
Emergency Planning		
9	To assist in the preparation and implementation of Emergency Plans of the Borough Council.	<p>Committee within budget</p> <p>Operations management to the Town Clerk.</p>
Projects		
10	To approve and deliver environmental and community projects.	<p>Committee within budget</p> <p>Operations management to the Town Clerk.</p>
Leisure and Recreation		
11	<ol style="list-style-type: none"> 1. Power to maintain land for open spaces, Public Health Act 1875, S164 Open Spaces Act 1906 S9 and 10 2. Power to acquire land for or to provide public walks, pleasure ground to manage and control them. Power to provide gymnasiums, playing fields and boating pools; Local Government Act 1972, Sch 14; Public Health Acts Amendment Act 1890, S44, Local Government (Miscellaneous Provision) Act S19; Public Health Act 1961, S54. 3. Management and Enhancement of Parks, Playing Fields, Play Areas and public open spaces 	<p>Committee for strategic overview Town Clerk/Asset Manager for operational management</p> <p>Acquisition to Council Strategic Management and Development to Committee Town Clerk/Asset Manager for operational management</p> <p>Grants to Finance Committee Strategic Management and Development to Committee. Town Clerk/Asset Manager for Operational Management</p>
Bus Shelters		
12	Power to provide and maintain bus shelters, LGA (Miscellaneous Provisions) 1953 S4.	<p>Strategic overview to Committee. Power to make contribution, with budget – to Committee. Operational Management to Town Clerk/Asset Manager</p>
Clocks		
13	Power to provide public clocks, Parish Councils Act 1957, S2	<p>Strategic overview to Committee Operational Management to Town Clerk/Asset Manager.</p>

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 PLANNING ENVIRONMENT AND COMMUNITY COMMITTEE
 TERMS OF REFERENCE

Baths and Washhouses		
14	Power to provide baths and wash-houses under S 221, 222, 223 and 227 of public Health Act 1936.	Committee for strategic overview Town Clerk/Asset Manager for operational management
Burial Facilities		
15	<ol style="list-style-type: none"> 1. Power to acquire and maintain; power to provide; power to agree to maintain monuments and memorials under Open Spaces Act 1906. S9 and 10; LGA 1972, S214; Parish Councils and Burial Authorities (misc. Provisions) Act 1970 S1. 2. Power to contribute toward expenses of cemeteries, LGS 1972, S214. 3. Power for maintenance of closed church yards LGA 1972, S215 4. Power to provide mortuaries, Public Health Act 1936, S198 	Acquisition and provision reserved for Council. Operational Management to Town Clerk/Asset Manager. Strategic Overview to Committee. Grants to Finance Committee Operational management to Town Clerk/Asset Manager Strategic overview to Committee Strategic overview to Committee Operational management to Town Clerk/Asset Manager
Public Buildings		
16	<ol style="list-style-type: none"> 1. Power to provide and encourage the use of conference facilities, LGA 1972, S144. 2. Power to provide and equip community centres for use of clubs having athletic, social or recreational objectives, LGA (Misc. provisions) Act 1976 S19 3. Power to provide public buildings and halls. LGA 1972, S133 4. Power to provide Markets Food Act 1984 s.50 	Strategic management to Committee Operational management to Town Clerk/Asset Manager. Strategic management of the Civic Complex within Policy and Budget to Committee. Operational management of the Civic within Policy and Budget Committee to Town Clerk/Asset Manager. Strategic overview to Committee Operational management to Town Clerk/Asset Manager Strategic overview to committee Operational management to Town Clerk/Asset Manager Strategic management of Town hall within Policy and Budget Committee Operational management of Town Hall within Policy and Budget to Town Clerk/Asset Manager. Strategic overview to committee Operational management to Town Clerk/Asset Manager Strategic management of Market within Policy and Budget Committee Operational management of Market within Policy and Budget to Town Clerk/Asset Manager.

ALSAGER TOWN COUNCIL
 PLANNING ENVIRONMENT AND COMMUNITY COMMITTEE
 TERMS OF REFERENCE

Entertainment and the Arts		
17	1. Power to provide entertainment and support of the arts, LGA 1972, S145	Committee within policy Grants to Finance Committee
	2. Power to promote lotteries. Gambling Act 2005 a.252, 258	Committee within policy Operational management to Town Clerk
Highways and Transport		
18	1. Power to maintain footpaths and bridleways	Committee within Council Policy
	2. Power to light roads and public places	Committee within Council Policy
	3. Powers to provide parking places for vehicles and cycles	Committee within Council Policy
	4. Power to enter into agreement as to dedication and widening.	Committee within Council Policy
	5. Power to provide roadside seats and shelters	Committee
	6. Power to contribute financially to traffic calming schemes, Highways Act 1980, S274A	Committee within budget and Council policy.
	7. Power to provide traffic signs and other objects or devices warning or danger	Committee
	8. Power to plant trees and lay grass verges and to maintain them	Committee
	9. Powers relating to car sharing scheme, taxi fare concessions and information about transport; LG and Rating Act 1997 S26, 28 and 29.	Committee under the direction of Council.
	10. Improve off street parking on on-street parking enforcement	Committee under the direction of Council
	11. To support approved community transport schemes	Committee under the direction of Council Grants to Finance Committee
Heritage		
19	1. To manage, preserve and promote the use of the Town's heritage.	Strategic overview to Committee within policy and budget Operational management to the Town Clerk
	2. To manage and preserve the Town's artefacts and treasures.	Strategic overview to Committee within policy and budget Operational management to the Town Clerk/Asset Manager

Definition of Strategic Overview

That part of an initiative or service which is considered necessary to define Policy and Budget.

Definition of Operational Management

That part of the service which is considered necessary in the delivery of an initiative or service which is within Policy and Budget.